



Cabell County Emergency Medical Services BROKEN SEAL VERIFICATION FORM

Date: _____ C.R.#: _____ Squad: _____ Veh: _____

Old Seal #: _____ New Seal #: _____

Why Was the seal broken? (check all that apply)

- _____ 1.) Gain entry to pass keys
- _____ 2.) Narcotic access & administration
- _____ 3.) Verification and or inspection
- _____ 4.) I.O Needle Access Size: _____

Other: _____

NARCOTICS ADMINISTRATION AND DISPOSAL

Patient Name: _____ MCP: _____

Fentanyl: _____ Ativan: _____ Morphine: _____ Administered by: _____

Dosage: _____ Disposed Amount: _____ How was remainder disposed? _____

Signature of Paramedic making disposal: _____ Date: _____

Signature of Hospital RN witnessing disposal: _____ Date: _____

Hospital Affiliation: _____

PASS KEY USAGE

- | | | |
|---|--|----------|
| _____ 1.) 1130 3 rd Avenue (Highlawn Place) | Have you returned this key to its location? | YES / NO |
| _____ 2.) 800 9 th Street (Old Huntington High School) | Have you returned this key to its location? | YES / NO |
| _____ 3.) 101 8 th Avenue (Trowbridge) | <u>MASTER KEY</u> Return to narcotics box | YES / NO |
| _____ 4.) 225 Short Street (Riverview East) | <u>MASTER KEY</u> Return to narcotics box | YES / NO |
| _____ 5.) 1329 Madison Avenue (Madison Manor) | <u>MASTER KEY</u> Return to narcotics box | YES / NO |
| _____ 6.) 1701 Franklin Avenue (Fairfield Towers) | <u>MASTER KEY</u> Return to narcotics box | YES / NO |
| _____ 7.) 730 10 th Avenue (Eden Park) | <u>MASTER KEY</u> Return to narcotics box | YES / NO |

I confirm that all keys used to the location marked above are accounted for and have been returned to their respective location.

Crew Signature: _____ Date: _____

*** THESE KEYS ALLOW UNRESTRICTED ACCESS TO THE ABOVE PROPERTIES AND THEREFORE MUST BE ACCOUNTED FOR AT ALL TIMES.

*** Keys designated as MASTER KEY are to be retained by EMS and returned to the narcotics box immediately.

*** Keys to 1130 3rd Avenue and 800 9th Street are to be REPLACED in their respective locations ASAP. EMS does not keep keys for these 2 locations.

*** Notes may be attached to this form or written on the reverse side.